

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

5500 University Parkway, San Bernardino, CA 92407

Facilities Services: (909) 537-5166

12,000 MILE SAFETY INSPECTION AND PREVENTATIVE MAINTENANCE SERVICE

Perform yearly if vehicle runs fewer than 12,000 miles per year.

Make: _____

Vehicle Type: Car Truck Van

Year: _____

Odometer Reading: _____

Model: _____

California License: E _____

PART I — ENGINE AND BRAKE EVALUATION

- Inspect Condition of Brake Lining and Wheel Cylinders

PART II — MINOR ENGINE TUNE

IGNITION TUNE-UP (if necessary)

- Clean and tighten battery terminals.
- Clean or replace and adjust spark plugs.
- Replace fuel filters
- Check operation of manifold heat controls (if equipped).

SERVICE EMISSION SYSTEM

- Clean P.C.V. valve and lines.
- Replace thermactor filter if so equipped.
- Adjust carburetor idle mixture and idle speed; Check operation and adjustment of automatic choke.
- Check tension of all drive belts; adjust if necessary.
- Check operation of all lights, instruments and gauges

PART III — MECHANICAL

BRAKE SYSTEM

- Vacuum dust from drums and brake assemblies.
- Replace wheel cylinders showing signs of leakage.
- Master cylinder.
- Replace brake lines or hoses showing signs of leakage or deterioration.
- Repack wheel bearings, adjust brakes.

VISUALLY INSPECTION OF:

- Exhaust System
- Rear Axle and Transmission for grease seal leaks.
- Cooling system, radiator core, freeze plugs, hoses and water pump
- Fuel system for leaks.
- Condition of tires.
- Engine oil leaks.
- Suspension system, tie rod ends, steering.
- Engine mountings.
- Seat belts and shoulder harness for cuts, tears, or damage to webbing, buckles, or attachments.

PART IV — ROAD TEST

- Power and Performance
- Steering and Handling
- Operation of Brakes
- Unusual Noises
- Transmission Slippage
- Drive Shaft

Inspection by: _____

_____ Date

Reviewed by Motor Vehicle Inspector: _____

_____ Date