



FACILITIES SERVICES

Maintaining a Quality Campus Environment

ACCESSIBILITY/ARCHITECTURAL BARRIER?

LET US KNOW!

Reporting architectural barriers is fast and easy by using Facilities Services' work request website feature. Just click on

<http://139.182.84.34:100/request.html>

and follow the user friendly prompts. It's fast, easy, and available 24 hours a day, and you'll receive a work request number as a courtesy response.

Architectural barriers may also be reported by:

- Telephoning Facilities Services' Work Control at campus extension 75175 (off campus number 909.537.5175)
- Advising the Office of Services to Students with Disabilities (SSD) at campus extension 75238 (off campus number 909.537.5238)
- Completing the Accessibility/Architectural Barrier Notification form available from SSD and submitting it to that office for processing.



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**ACCESSIBILITY/ARCHITECTURAL
 BARRIER NOTIFICATION**

Please complete this form and submit it to the Office of Services to Students with Disabilities.

Facility (circle one)	CSUSB Main Campus <i>or</i> Palm Desert Campus
Building	
Area/Room	
Name	
Phone	
E-mail	
Department (If student, enter 'student')	
Request (Please be specific) <i>CSUSB map on reverse side.</i>	<i>In your request, please enter: "SSD 0915. As requested by _____, _____" (then describe request here) Requestor name Phone/e-mail</i>

For Services to Students with Disabilities Use Only:

Date Facilities Services notified: _____

How/who notified: _____

Work Request number (if entered via website) _____

